



AP 416-2 Volunteer Application Form

School Year: _____ (must be completed each school year)

Name: _____

Address: _____

Phone: _____

I have a child in this school: Yes - (name/s) _____
 No

Areas of Expertise and Interest:

- | | |
|-----------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Tutoring (subject/s) _____ | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Driving | <input type="checkbox"/> Food Days |
| <input type="checkbox"/> Field Trips | <input type="checkbox"/> Library |
| <input type="checkbox"/> Coaching - (sports) _____ | <input type="checkbox"/> Office Help |
| <input type="checkbox"/> Special Events | <input type="checkbox"/> Classroom Help |

Other: _____

Times available: _____

- I agree to a reference check and/or Abbotsford Police Information Check (APIC), as the principal deems necessary.
- I have already had an APIC done at the following Abbotsford School District school as noted: _____
- I have never been convicted of an offense involving children/violence/illegal substances.
- I have never been refused permission to volunteer previously.

Applicant Signature: _____

For Office Use Only

- Level of Risk: High
 Medium
 Low
- Approved
 Not Approved - (reason): _____

Principal's Signature: _____

AP 416-3 Risk Factor Protocol

Levels of Volunteerism:	Screening Process:
<p>Low Risk</p> <ul style="list-style-type: none"> - always under the direction/observation of school based staff (eg: reading with children in the classroom; working in school office or teachers’ workroom) - P.A.C. related activities (eg: fund raisers, social nights, hot dog days) - 	<p>Low Risk</p> <ul style="list-style-type: none"> - completion of volunteer application form including signature on letter of understanding - option of Abbotsford Police Information Check (APIC) - publication of volunteer list
<p>Medium Risk</p> <ul style="list-style-type: none"> - usually under the direction/observation of school based staff - easily observed while working with student (eg: assisting in computer lab; working in a seminar room with one or more students; field trips, transporting a group of students) 	<p>Medium Risk</p> <ul style="list-style-type: none"> - completion of volunteer application form including signature on letter of understanding - option of: reference check - option of APIC - publication of volunteer list - option of orientation meeting
<p>High Risk</p> <ul style="list-style-type: none"> -direct responsibility for students (eg: coaches, drivers (for field trips), etc.) - likely to be alone with students (eg: overnight field trips, coaching, transporting single student other than own child) 	<p>High Risk</p> <ul style="list-style-type: none"> - completion of volunteer application form including signature on letter of understanding - check references, interview applicant and conduct period checks with volunteer and school staff - APIC must be completed - publication of volunteer list - orientation meeting required